



West Side Health Care District

119 Adkisson Way, Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, September 28, 2023, at 2:00 pm

1. CALL TO ORDER

Board President, Eric Cooper, called the meeting to order at 2:00 pm. Summer Wood-Luper led the Pledge of Allegiance. Those present were:

Eric Cooper	Board President
Adele Ward	Board Vice President
Virginia Miller	Board Secretary/Treasurer
Janice Ashley	Board Member
Darren Walrath	Board Member
Ryan Shultz	Executive Director
Mark Bateman	Legal Counsel

Present at the meeting: Medical Director Dr. Ronald Ostrom, Clinic Director Summer Wood-Luper; Special Counsel, Ryan Tung; Jeff Tilton, National Demographic Corporation; Community Members Sharon Foreman; from the Dolores Huerta Foundation, Lori Pesante; City of Taft Manager, Craig Jones; Taft Midway Driller, Doug Keeler; Dr. Ron Ostrom, Summer Wood-Luper, Katie Hernandez; and Midway Driller, Doug Keeler.

2. PUBLIC INPUT- None

3. INFORMATION ITEM AND PUBLIC HEARING

Presentation from National Demographics Corporation regarding demographic process to draw zone boundaries; public hearing to gather community input regarding composition of zone boundaries.

Mr. Tilton from NDC discussed the demographic process involved in the District's transition to by-zone elections. Following the presentation, the Board President invited public comment. Members of the public commented. Mr. Tilton addressed questions asked by members of the public concerning the demographic process. Once all public comments were received, the Board President then closed the hearing at 2:23pm

4. APPROVAL OF MINUTES

Special Board Meeting minutes of Tuesday, September 15, 2023 were reviewed.

Board meeting minutes of Thursday, August 24, 2023 were reviewed.

Special Board Meeting minutes of Tuesday, August 29, 2023 were reviewed.

After discussion, a motion was made by Adele Ward to approve the Board Minutes. Virginia Miller seconded. Motion carried.

5. FINANCIAL REVIEW

The June and August 2023 Financial Statements of were presented by District CPA, Kelly Hohenbrink via telephone. No board member comments. Adele Ward made a motion to approve the unaudited financial report. Virginia Miller seconded the motion. Motion carried. CFO Hohenbrink signed off from the meeting via phone.

6. REVIEW AND AUTHORIZED THE EXECUTIVE DIRECTOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF TAFT TO OPERATE THE TAFT MODIFIED COMMUNITY CORRECTIONAL FACILITY
City Manager, Craig Jones spoke about the operations of the medical unit at the prison and the timeline in receiving detainees from the US Marshalls. After Discussion, Virginia Miller made a motion to authorize Executive Director, Ryan Shultz to execute contracts and agreements in order to provide medical services for the City of Taft. Jan Ashley seconded. Motion carried. Board Member, Adele Ward abstained from voting.
7. ANNUAL REVIEW AND APPROVAL OF POLICY AND PROCEDURES
After review and discussion, Jan Ashley made a Motion to approve the policies and procedures with noted changes. Darren Walrath seconded. Motion carried. The West Side Family Health Care Policies and Procedures that were approved were: Shelter in Place for Patients and Staff, Threatening or Hostile Patient, Unscheduled Downtime of Electronic Medical Record, Volunteer Deployment Bioterrorism, Alternate Communications in Emergency Situations, Disaster-Fire, Active Shooter, Bomb Scare, Disruption of Electrical Services, Disaster Plan, Extreme Temperatures, External Hazmat Incident, Earthquake or Weather Emergency, Mass Casualty Response, Medication Management Emergency Response to Power Failure, Operation During Internal Disaster, Liquid Nitrogen and ic200 Tonometer.
8. ADMINISTRATIVE STAFF REPORT
 - A. September 2023, General Information- Attached for informational purposes only. No action.
9. BOARD COMMITTEE REPORTS
 - A. Finance Committee-Nothing further at this time.
 - B. Facilities Committee- Nothing further at this time.
 - C. Community Outreach Committee- Trunk or Treat Event October 23, on Center Street.
 - D. Personnel Committee- Nothing further at this time.
 - E. Additional Board Member Input- Nothing further at this time.
10. ITEMS FOR FUTURE AGENDA- None at this time.
11. ADJOURNMENT
At 3:31pm, Board member, Darren Walrath made a motion to Adjourn the Board Meeting of September 28, 2023. Board Member, Jan Ashley seconded. Motion carried.

Respectfully Submitted: Virginia Miller
Virginia Miller, Board Secretary/Treasurer

The next regular Board Meeting is scheduled for Thursday, October 26, 2023 at 2:00 pm